

**CENTRAL BANK OF NIGERIA**  
**FORM Q**

FOREIGN EXCHANGE APPLICATION FORM  
FOR SMALL AND MEDIUM ENTERPRISES AND RETAIL BUSINESSES  
(To be completed in duplicate)

1	Name of Applicant	_____
2	Applicant's BVN	_____
3	Address of Applicant	_____
4	Telephone No.	_____
5	Email Address	_____
6	Annual Turnover	_____
7	Number of Employees	_____
8	Applicant's Bank Name	_____
9	Applicant's Bank Account No.	_____
10	Item of Import/Service	_____
	Beneficiary Transfer Instruction	_____
11	Name of Beneficiary	_____
12	Account Details of Beneficiary	
	a Beneficiary Bank Name	_____
	b Beneficiary Bank Address	_____
	c IBAN	_____
	d Swift Code	_____
	e Amount (in words and figures)	_____
	f Purpose of Remittance/Transfer	_____

**APPLICANT'S CERTIFICATION**

I/We hereby certify/confirm that the information provided above are true and correct.

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Authorized Signatory

**NOTE:** All requests MUST be accompanied by customer's duly signed application letter, profomainvoice and beneficiary bank account details. Applicant must have operated account in the bankfor at least six(6) months

**FOR BANK USE ONLY**

\_\_\_\_\_  
Processor

\_\_\_\_\_  
Authorised

\_\_\_\_\_  
Approved